**CAEECC Composition, Diversity, Equity & Inclusion Working Group (CDEI WG)**

**Agenda for 5th (Final) WG Meeting**

**March 18, 2022 (10:00am-12:00pm)**

**Facilitator: Katie Abrams**

Supporting materials can be found on the[meeting page](https://www.caeecc.org/fifth-cdei-wg-mtg)

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| **Time** | **Session** | **Topics** |
| 10:00 | **Review Agenda** | 1. Review meeting goals |
| 10:05 | **Finalize Compensation & Competency Building Recommendations** | 1. Compensation Recommendations # 3, 4, and 5 2. Competency Building Recommendation #5   *Note to WG: this is approx. 5min/recommendation* |
| 10:25 | **Recruitment & Retention** | 1. Mini Team to Present Recommendations 2. Full WG Discussion of Mini Team Proposal (including presentations from any Members who have an alternate option) 3. Seek Consensus on Mini Team Recommendations |
| 10:55 | **Restructuring CAEECC** | 1. Full WG Discussion of Mini Team Proposal (including presentations from any Members who have an alternate option) 2. Seek Consensus on Mini Team Recommendations |
| 11:30 | **Additional topics from 4th meeting** | 1. Integrate Defintion section (currently Appendix) into Restructuring CAEECC section/scope 2. Confirm addition of Problem & Accountability statement |
| 11:40 | **Wrap-Up and Next Steps** | 1. Process for finalizing WG Report 2. Proposal for presenting WG recommendations at April 12th Full CAEECC meeting (including specifying what’s ready for CAEECC review & approval) 3. Debrief where ended up and how meeting went 4. Required WG evaluation 5. Thank WG Members!! |
| 12:00 | **Adjourn** | |

**Primary Meeting Goals:**

1. Finalize recommendations
2. Develop a game plan for what CDEI WG needs CAEECC to approve to advance the recommendations in this report

Zoom coordinates:    
<https://us02web.zoom.us/j/82019701807?pwd=RWRkdzVTMmdoaEpkM29vaWU3Tk4zQT09>  
Meeting ID: 820 1970 1807  
Passcode: 628357